



**MINUTES**  
**CITY COUNCIL FINANCE AND GOVERNMENT COMMITTEE**  
**April 6, 2021**

The City of Grand Prairie Finance and Government Committee convened at 2:39 p.m. on Tuesday, April 6, 2021, in the City Council Chambers, 300 West Main Street, Grand Prairie, Texas. The following persons were in attendance:

**COMMITTEE MEMBERS PRESENT**

Greg Giessner, Chairman  
Jorja Clemson, Mayor Pro Tem  
Mike Del Bosque, Deputy Mayor Pro Tem

Jim Sabonis, Hilltop Securities, Guest

Chairman Giessner called the meeting to order.

**STAFF PRESENTATIONS**

Todd Gaston, HR Manager, presented information on the employee insurance fund, month ending February 2021.

- Revenues: Projections are running at budget
- Expenditures:
  - Employee claims are \$1,085,192. Active claims continue to run high. The expectation is that at fiscal year-end, we will be at 81% of the budget, or \$12,352,871.
  - Retiree claims dropped significantly from prior months, reaching only \$152,206. The drop is likely due to restarting deductibles for the new year. January costs were likely claims being paid from services received in late November and December 2020. Projections still use the “highest average monthly” cost for the seven remaining months, which is the current fiscal year average.
  - We are at \$2,956,393 projected for year-end, which is 132% of the budget. However, we expect this number to continue to decrease as the months progress, which will bring down the year-end projection.
- Our Operating Balance remains in great shape at \$2,073,741. We expect to end the year with Ending Resource Balance of \$8,800,000.

**CONSENT AGENDA**

1. Minutes of the March 2, 2021 Finance and Government Committee meeting
2. Authorize Increases in 2021 Municipal Access Line Fees for Use of Rights of Way by Certified Telecommunications Providers

3. Change order #2 with William H. Company in the amount of \$42,279.22 for reconstruction of existing concrete flume and rep-rap, additional drainage, grading, replacement of concrete trail sections, and supply and hauling of recycled concrete for soft trail development
4. Change order #4 with Pacheco Koch Consulting Engineers, Inc. in the amount of \$27,000 to perform a hydraulic analysis of Johnson Creek for the proposed piers supporting the trail canopy awning, and coordination with Union Pacific Railroad requirements for a pedestrian trail canopy under existing railroad bridge for the Great Southwest Nature Park
5. Resolution authorizing the submission of projects for consideration as part of the Tarrant County 2021 Bond Program

Mayor Pro Tem Jorja Clemson moved to approve all six items on the Consent Agenda. Deputy Mayor Pro Tem Mike Del Bosque seconded the motion. The motion carried 3-0, with no abstentions.

#### **ITEMS FOR INDIVIDUAL CONSIDERATION**

6. Ordinance amending the FY 2020/2021 Capital Improvements Projects Budget in the amount of \$691,000 for park venue facility enhancements (Charley Taylor Recreation Center, Dalworth Recreation Center, Uptown Theater, Ruthe Jackson Center, Farmers Market, The Summit, Aquatics, Park Maintenance, McFalls Park Playground, and Sycamore Park Playground)

Parks and Recreation Director, Duane Strawn, reviewed details of the facilities included in the proposed Ordinance amendment, which focuses on infrastructure. Deputy Mayor Pro Tem Mike Del Bosque moved to approve the proposed ordinance amendment, Mayor Pro Tem Jorja Clemson seconded, and the motion carried 3-0, with no abstentions.

7. Ordinance amending the FY 2020/2021 General Fund Budget; Transfer to the Grant Fund-Disaster Relief (300598) and project activity (COVIDASGN) for assignment to projects as designated by the COO and City Manager.

Comptroller, Susan Sanders, presented information on the proposed Ordinance amendment. Points made during the presentation and subsequent discussion included:

- This ordinance is to recommend an amendment of the FY21 General Fund Budget to transfer \$9.1M to the Grant Fund (COVIDASIGN) activity for assignment to projects as designated by the COO and City Manager.
- Revenues exceeded expectation at the end of FY20, largely due to CARES funding and reimbursements from Dallas County and Tarrant County.
- All CARES funds have been exhausted as of 9/30/2020.
- \$9.1M of the resulting General Fund surplus will be set aside in the Grant Fund for tracking special projects.
- Deputy City Manager Cheryl De Leon clarified that the funds are not legally restricted, but would be under Council discretion.

Deputy Mayor Pro Tem Mike Del Bosque moved to approve the Ordinance amendment, Mayor Pro Tem Georgia Clemson seconded, and the motion carried 3-0, with no abstentions.

8. Discussion and consideration of all matters incident and related to approving and authorizing publication of notice of intention to issue certificates of obligation in a principal amount not to exceed \$17,000,000, including the adoption of a resolution pertaining to thereto

Treasury and Debt Manager, Brady Olsen, presented information stating that the purpose of the resolution was to inform the public that the City may issue up to \$17M in debt in June for the public purpose regarding certain elements of the Epic project. Posting the notice now would give the City flexibility to move forward with the project in conjunction with the Bond election. Mr. Jim Sabonis with Hilltop Securities was present and available for questions.

Mayor Pro Tem Jorja Clemson moved to approve the authorization of public notice, Deputy Mayor Mike Del Bosque seconded, and the motion carried 3-0, with no abstentions.

## **ADJOURNMENT**

The Finance and Government Committee meeting was adjourned at 3:02 p.m. so that an Executive Session could be convened.

## **EXECUTIVE SESSION**

Chairman Greg Giessner convened a closed Executive Session at 3:05 p.m. pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss one or more of the following:

- (1) *Section 551.071 "Consultation with Attorney"*
- (2) *Section 551.072 "Deliberation regarding Real Property"*
- (3) *Section 551.074 "Personnel Matters"*
- (4) *Section 551.087 "Deliberations Regarding Economic Development Negotiations."*

This meeting will discuss Section 551.072 "Deliberation regarding Real Property" and 551.087 "Deliberations Regarding Economic Development Negotiations."

The Executive Session of the Finance and Government Committee meeting adjourned at 3:54 pm.

## **FINANCE AND GOVERNMENT COMMITTEE MEETING RECONVENED**

The regular session of the Finance and Government Committee meeting reconvened at 3:54 p.m.

## **CITIZEN COMMENTS**

None

## **ADJOURNMENT**

There being no further business, the Finance and Government Committee meeting adjourned at 3:55 p.m.



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Greg Giessner, Chairman  
Finance and Government Committee

5/4/2021

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Date